DES PLAINES VALLEY REGION
PARTNERS IN EDUCATION, EMPLOYMENT & LIFE-LONG LEARNING
c/o Triton College, Building M, Room M100
2000 Fifth Avenue, River Grove, IL 60171

DES PLAINES VALLEY REGION
BOARD OF CONTROL
NOVEMBER 14, 2012

MINUTES

Dr. Nettie Collins-Hart called the meeting of the Des Plaines Valley Region Board of Control to order at 9:33 a.m. on Wednesday, November 14, 2012 in Room B111 at Triton College. Voting members present: Vice Chairperson Dr. Nettie Collins-Hart (Proviso Dist. 209), Secretary Dr. Kevin Anderson (Elmwood Park Dist. 401), Dr. Patricia Granados (Triton College), Dr. Steven Isoye (Oak Park & River Forest Dist. 200), Dr. Robert Lupo (Ridgewood Dist. 234), Dr. Kathryn Robbins (Leyden Dist. 212). Voting member absent: Chairperson Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208). Also present: Dr. Doug Olson (Triton College), Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Dr. Lupo moved, Dr. Anderson seconded the motion to approve minutes of the October 24, 2012 meeting. All ayes; motion carried.

RATIFICATION OF PERKINS PAYMENTS

At the August 15, 2012 meeting the Board authorized DVR to pay Perkins billing as it is received, with payment to be ratified at the next Board meeting. In October DVR processed Perkins payments totaling $28,206.30. Dr. Robbins moved, Dr. Isoye seconded the motion to ratify payment of Perkins billing. Roll call vote.

Dr. Anderson – aye
Dr. Granados – aye
Dr. Isoye – aye
Dr. Lupo – aye
Dr. Robbins – aye
Dr. Collins-Hart – aye

BOARD BILLS LIST

The Board was presented with the list of current bills totaling $7,252.93. Dr. Lupo moved, Dr. Anderson seconded the motion to approve payment of the current bills list. Roll call vote.

Dr. Anderson – aye
Dr. Granados – aye
Dr. Isoye – aye
Dr. Lupo – aye
Dr. Robbins – aye
Dr. Collins-Hart – aye

EXPENSE/REVENUE REPORT
The Board received the current expense/revenue report for DVR.

FY13 GRANTS – DISTRICTS' EXPENDITURE CLAIMS TO-DATE
The Board received the current status of FY13 claimed grant expenditures for each district.

EXTERNAL ASSURANCE VISIT AND EQUIPMENT PURCHASES
DVR will have an External Assurance visit in January 2013. Administrative Council members have been notified to expect the visit. The Board received an update on each district's equipment purchase status.

ISBE – FEDERAL AUDIT OF FY12 PERKINS
The Illinois State Board of Education is undergoing a Federal audit for FY12 Perkins. DVR complied with the auditors' request to provide information regarding FY12 Perkins funds that were received and paid out after June 30, 2012, which were within the approved grant dates.

REQUEST FOR DISTRICT ANNUAL AUDITS
Each district is requested to provide a copy of their FY12 audit to the DVR office. Audits have been received from Oak Park & River Forest and Leyden.

DVR FY13 AUDIT AGREEMENT WITH BAKER TILLY
Baker Tilly completed the FY12 audit and filed all required documents on time. Dr. Cothran recommended contracting with the company again for FY13. Baker Tilly representative John Rossi has quoted $11,000 for the FY13 DVR audit including the single audit. Dr. Robbins moved, Dr. Lupo seconded the motion to request a contract with Baker Tilly, for the FY13 audit and single audit, in the amount of $11,000, with a requirement to keep the same timetable for completion. Roll call vote.

Dr. Anderson – aye
Dr. Granados – aye
Dr. Isoye – aye
Dr. Lupo – aye
Dr. Robbins – aye
Dr. Collins-Hart – aye

HEATHER SASS WORKSHOPS

Dr. Sass has been contracted to provide three workshops this year. We have budgeted for 12 participants per workshop. Six persons are signed up for November 15-16, four are signed up for February 7-8, and no teachers have committed to June 24-25. In previous years, lower-than-expected participation in the Heather Sass workshops has required budget amendments late in the fiscal year. Board members agreed that they do not want this to occur again. The Board discussed the possible reallocation of funds from the February and June workshops, to make further progress on secondary/post-secondary faculty meetings on Programs of Study with an emphasis on math requirements. Reallocating the funds in this manner keeps the dollars categorized in the grants under Programs of Study. The Board agreed that the Administrative Council will be charged with the task of developing the focus of the faculty meetings as well as determining meeting dates, but suggested keeping February 7 & 8 which are already on our consolidated calendar. Dr. Robbins moved, Dr. Granados seconded the motion that the February and June Heather Sass workshops be cancelled, and that Dr. Cothran be given the latitude to amend the FY13 budget to reallocate the funds to support collaboration between high school and college faculty for development of Programs of Study. Roll call vote.

Dr. Anderson – aye
Dr. Granados – aye
Dr. Isoye – aye
Dr. Lupo – aye
Dr. Robbins – aye
Dr. Collins-Hart – aye

NSF GRANT

The NSF ITEST grant has been submitted. The Board received an update on the final list of feeder school districts that committed to taking part in informal activities for grades 6, 7, 8 or a combination. The list identified which schools will have after school clubs in Robotics, Design Squad, and/or Stellar Girls. Dr. Cothran also provided the Board with information regarding the high school research project component of the ITEST submission.

ADJOURNMENT

Dr. Lupo moved, Dr. Isoye seconded the motion to adjourn the meeting at 10:14 a.m. All ayes; motion carried.