Des Plaines Valley Region
Partners in Career Development and Programs of Study

DES PLAINES VALLEY REGION
BOARD OF CONTROL
AUGUST 28, 2017

MINUTES

Ms. Mary-Rita Moore called the meeting of the Des Plaines Valley Region Board of Control to order at 8:39 a.m. on Monday, August 28, 2017 in the Triton College Boardroom. Voting members in attendance: Chairperson Ms. Mary-Rita Moore (Triton), Ms. Kristin Smetana representing Secretary Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208), Dr. Jesse J. Rodriguez (Proviso Dist. 209), Dr. Jennifer Kelsall (Ridgewood Dist. 234), Dr. Joylynn Pruitt-Adams (Oak Park & River Forest Dist. 200), Dr. Nicolas Wade (Elmwood Park Dist. 401). Voting member absent: Dr. Nick Polyak (Leyden Dist. 212). Also present: Ms. Cheryl Antonich (Triton), Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR).

FY17 CONSENT ITEMS
The following FY17 items were presented for approval.

A. June 19, 2017 minutes
B. Ratification of fourth quarter salary/benefits reimbursement to Leyden Dist. 212
C. Final expense/revenue report

Dr. Pruitt-Adams moved, Ms. Smetana seconded the motion to approve the consent items as presented.
Roll call vote.
Ms. Smetana – aye
Dr. Rodriguez – aye
Dr. Kelsall – aye
Dr. Pruitt-Adams – aye
Dr. Wade – aye
Ms. Moore – aye

FY17 CTEI Disbursements
The Board received an update on the status of receipt of FY17 CTEI grant funds. As DVR receives payments, districts are being reimbursed in the order in which claims were received. Dr. Cothran stated that ISBE extended the grant end date, and the Board will be provided the final FY17 expenditure status in three months.

FY18 CONSENT ITEMS
The following FY18 items were presented for approval.

A. Ratification of payment of summer bills
B. Adoption of Joint Agreement Budget

Dr. Kelsall moved, Dr. Pruitt-Adams seconded the motion to approve the consent items as presented.

Roll call vote.
Ms. Smetana – aye
Dr. Rodriguez – absent during voting
Dr. Kelsall – aye
Dr. Pruitt-Adams – aye
Dr. Wade – aye
Ms. Moore – aye

FY18 GRANT ITEMS IN QUESTION

DVR's FY18 grant budgets have not yet been approved. The Board discussed options if we do not have approval to use grants to pay for food for these planned events: POS speaker lunches, program committee lunches, and counselor roundtables. DVR will structure documentation for the working lunch agendas. If necessary this year the Board approved using local funds. In that case, next year change meeting start and end times so they fall between meal periods; or lengthen the event to a full-day, but only if doing so adds real value.

Dr. Kelsall moved, Dr. Pruitt-Adams seconded the motion to proceed with plans that are underway, to attempt to obtain approval for use of grant funds or if not to use local funds, and in the future modify meeting times to avoid meal periods.
Roll call vote.
Ms. Smetana – aye
Dr. Rodriguez – aye
Dr. Kelsall – aye
Dr. Pruitt-Adams – aye
Dr. Wade – aye
Ms. Moore – aye

RESERVE FUNDS FOR FY18 CTEI REGIONAL ACTIVITIES

Dr. Pruitt-Adams moved, Dr. Rodriguez seconded the motion to use reserve funds to pay for regional activities as written in the FY18 CTEI grant, with restoration of reserve funds when FY18 CTEI grant dollars are received.
Roll call vote.
Ms. Smetana – aye
Dr. Rodriguez – aye
Dr. Kelsall – aye
Dr. Pruitt-Adams – aye
Dr. Wade – aye
Ms. Moore – aye

APPROVAL OF CONTRACTS

The following contracts were presented for approval.

Awesome Dynamic Tech Solutions (WordPress security updates)
Awesome Dynamic Tech Solutions (Website domain hosting)
NextStep Cloud (G Suite support)
Ms. Val Berger (Chair, DVR Family Consumer Science & Health Committee)

Dr. Anne Cothran (Chair, DVR Business Education Committee)
Mr. Mike Reingruber (Chair, DVR Student Services Committee)
Mr. Ryan VenHorst (Chair, DVR Technology & Engineering Committee)
Mr. Frank Holthouse (Coordinator, DVR Tech Teacher Trek program)

Dr. Wade moved, Dr. Kelsall seconded the motion to approve the contracts as presented.
Roll call vote.
Ms. Smetana – aye
Dr. Rodriguez – aye
Dr. Kelsall – aye
Dr. Pruitt-Adams – aye
Dr. Wade – aye
Ms. Moore – aye

PAYMENT APPROVAL

Per the Awesome Dynamic Tech Solutions contracts, at this time DVR needs to pay for this year's services to keep service ongoing. Dr. Kelsall moved, Ms. Smetana seconded the motion to approve DVR to pay invoices for WordPress security updates ($540) and domain registration/ hosting ($74.95), with ratification of payment at the next meeting.
Roll call vote.
Ms. Smetana – aye
Dr. Rodriguez – aye
Dr. Kelsall – aye
Dr. Pruitt-Adams – aye
Dr. Wade – aye
Ms. Moore – aye

DESIGNATED SUBSTITUTES FOR DVR MEETINGS

Board members identified their designated substitutes for FY18 Board of Control meetings.

SCHOOL/COLLEGE ALLIANCE WORKSHOP

Dr. Cothran provided a brief overview of the structure and content for this year's workshop. Jonathan Furr will be our keynote presenting on the Illinois Competency Model and Illinois' transition. Dr. Kelsall (Ridgewood) and Dr. Hardy (Proviso) will present their state-approved pilot programs. Dr. Cothran has commitments from all other speakers with the exception of one possible substitute. Best Practices winners will present their programs in breakout sessions. Administrative Council members are submitting attendee lists for their districts with their superintendent's approval.

FRAUD PREVENTION TRAINING

GATA requires annual fraud prevention training. Dr. Cothran has scheduled an in-person training session on September 22nd. She has also offered schools the option of completing training online through the Global Compliance Network. Those who opt for online training must submit a copy of their completion certificate for DVR files.

CONFLICT OF INTEREST

Per DVR Board policy, each Board member will sign a conflict of interest statement annually. Copies of the form were provided for members to sign and submit for DVR files.

ASSESSMENT OF THE SCHOOL/COLLEGE ALLIANCE

Ms. Moore distributed information about the School/College Alliance such as its formation, purpose and members. She requested Board input on whether the time has come to assess the Alliance. There are many new superintendents across our feeder districts, and it is important to inform all of the value that this partnership offers. Ms. Moore stated that she will proceed with the assessment. Board members are asked to send her input and questions they feel should be addressed.

EXTERNAL ASSURANCE AUDIT

Dr. Cothran reported that all EFE's will undergo a state audit this year for both Perkins and CTEI. She has not yet received official notification as to the dates of the DVR audit, but based on other EFE comments, she anticipates short notice. Any or all of our districts may be visited based on the auditor's requirements for both fiscal and programmatic items. Board members received the ISBE list of items that may be required for review by the auditor.

OTHER

Dr. Cothran stated that our region is being assigned to a different consultant at ISBE, and there will be a transition period.

ADJOURNMENT

Dr. Pruitt-Adams moved, Dr. Rodriguez seconded the motion to adjourn at 9:22 a.m. All ayes; motion carried.